

PHILIP MORRIS INCORPORATED  
LAW DEPARTMENT MEMORANDUM  
RICHMOND, VIRGINIA

TO: Dr. T. Osdene

DATE: 18 September 1979

FROM: S. Hutcheson

SUBJECT: CODING OF PENDING DISCLOSURES

In reviewing the docket I found that you had not had an opportunity to code disclosures generated by your division in some time.

Because of the large number of cases, I feel that it is necessary for you to assist us in selecting those cases which should be dealt with first. In many instances the disclosures are in an embryonic state and very little in the way of application preparation can be done until more information is available.

A copy of your entire division's docket is attached. The status is indicated for each disclosure and this should assist you in designating a priority code for each one. If you have any questions or if I can be of assistance, please call.

Attachment

cc: A. Palmer, Jr.  
R. Seligman



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